



INFORMATION PACK FOR EMPLOYERS

Productivity Places Program Existing Workers

Date: October 2009

Overview

Qualifications	<ul style="list-style-type: none"> • Diploma of Disability (CHC50108) • Diploma of Community Services Co-ordination (CHC52208)
Pathway	Group Recognition Gap Filling Workshops
Target Audience	Existing workers working in management or co-ordinator roles
Requirements	Must hold one of the following:
<ul style="list-style-type: none"> Diploma of Disability Diploma of Community Services Co-ordination 	<ul style="list-style-type: none"> • Certificate IV in Disability • Certificate IV in Aged Care • Certificate IV in Community Services • Diploma of Disability
	Or Management level qualifications
Commencement	End of November 2009
Timeframe	Within 6 months
Price	Advised on application
Contact	Kerry Rock 0419 465 284 Sarah-Jane Huntley 02 4965 3119 support@responsetraining.com.au

Productivity Places – Existing Workers

Under the Productivity Places Program, further funding has been made available for existing workers to ‘upskill’ their qualifications. See the following website for further information: <https://www.det.nsw.edu.au/trainingmarket/ppp.htm>

Qualifications

Response Employment & Training would like to offer you the opportunity to purchase places in the following qualifications:

- Diploma of Disability (CHC50108)
- Diploma of Community Services Co-ordination (CHC52208)

Pathway

Response is offering these qualifications using a combination of the following:

- Group Recognition
- Gap filling workshops

Group Recognition

Recognition is an alternative to training for experienced workers. If a worker has spent enough time on the job performing in their role to the standard required by your organisation, they will have developed a substantial range of invaluable skills and experiences. Recognition allows the worker to use these skills and experiences to demonstrate how they meet the requirements of the qualification.

Conducting recognition using the group dynamic is important because it:

- provides peer support and generates strong network relationships between candidates
- is less time consuming, and more cost effective, than either training or individual recognition processes
- is more interesting for candidates

- provides a vehicle for continuous improvement within the candidates' organisation
- promotes teamwork

Gap Filling Workshops

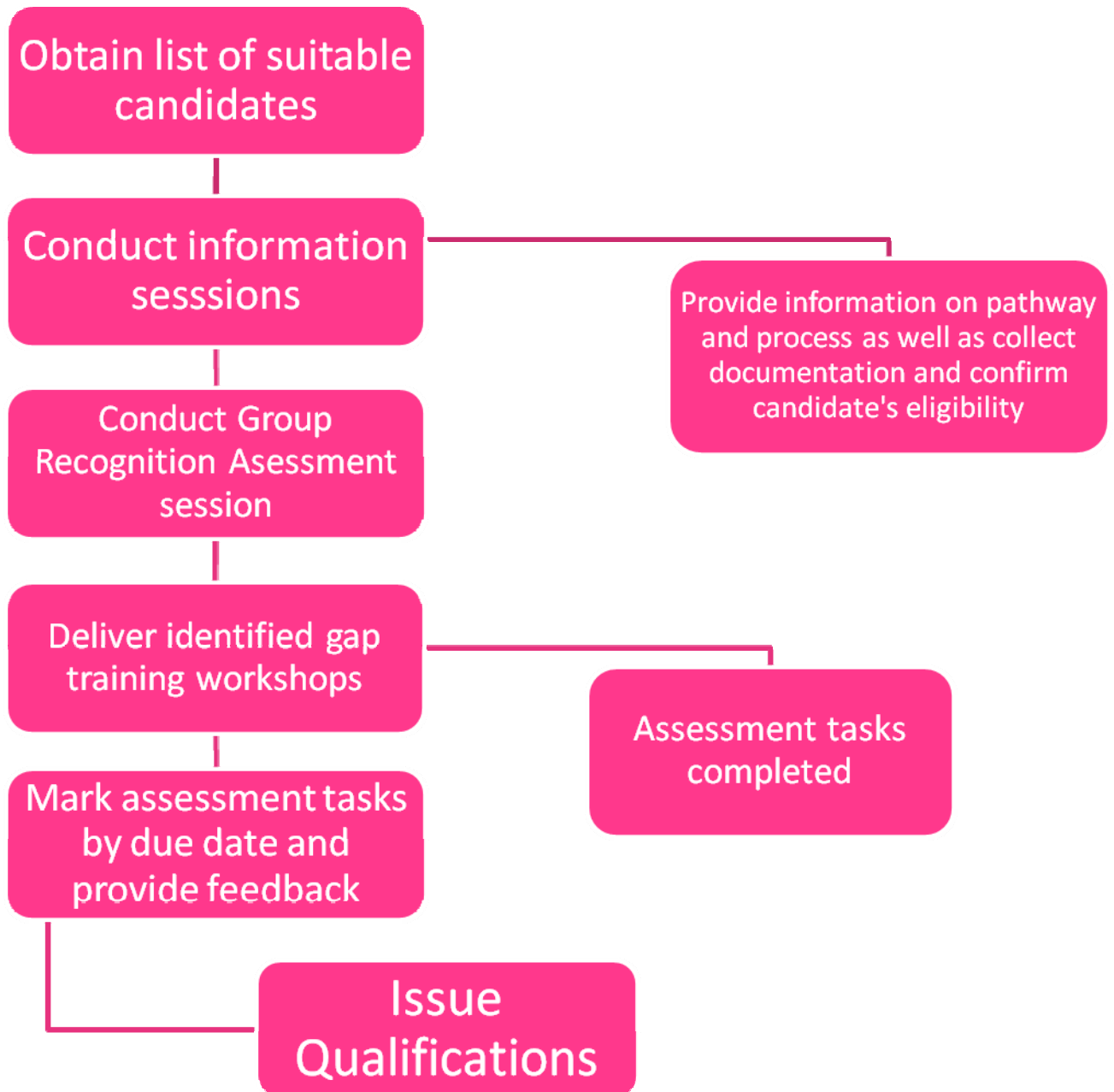
After a candidate has been through the recognition process they may have areas or gaps that they could not address using their past experience. In this situation the candidate will be required to attend a workshop to be assessed in those gap areas.

Target Audience

It is important to remember that Recognition is **not** a training process. This means that all candidates who are placed in the process must be **experienced workers**, who are able to demonstrate their competence against the qualification level they are seeking.

Qualification	Target Audience - Workers who are:
Diploma of Disability	<ul style="list-style-type: none"> • Case Co-ordinators • Case Managers • Program/service co-ordinators • Senior Disability Workers • Support Facilitator • Manager • Co-ordinator
Diploma of Community Services Co-ordination	<ul style="list-style-type: none"> • Co-ordinator • Co-ordinator or manager of volunteer programs • Program or service manager or co-ordinator • Team leader • Unit manager • Supervisor

Process



Requirements

Diploma level candidates are expected to:

- perform high-order tasks which require a broad knowledge base incorporating theoretical concepts, with substantial depth in some areas
- evaluate information and use that information to forecast for planning or research purposes
- take responsibility for the achievement of group outcomes

We therefore expect the candidates to have one of the following qualifications:

Qualification	Requirements
Diploma of Disability	<p>Participants must have one of the following:</p> <ul style="list-style-type: none"> • Certificate IV in Disability • Certificate IV in Aged Care • Certificate IV in Community Services
Diploma of Community Services Co-ordination	<p>Participants must have one of the following:</p> <ul style="list-style-type: none"> • Certificate IV in Disability • Diploma of Disability • Certificate IV in Aged Care • Certificate IV in Community Services or • Management level qualifications

Commencement

It is a requirement of the Productivity Places Program funding that candidates commence in 2009, therefore we wish to conduct information sessions and enrol suitable candidates in November 2009 and no later.

Please note that subsequent sessions, comprising of the recognition assessment and gap filling workshops, will not occur until February 2010.

Timeframe

Using the Recognition process allows the candidates to gain a qualification in less time than it would if they were participating in training.

We therefore expect that candidates will have their qualification within a **6 month** period.

Pricing

The costs of this project are determined by the arrangement of the Productivity Places Program funding and will be advised on application.

Where to from here

Should you have candidates interested in gaining one of these qualifications, please contact us as soon as possible.

Contact

If you wish to obtain further information about any of the details contained in this document including the costing, please do not hesitate to contact:

Kerry Rock (02) 4965 3119
 0419 465 284
 kerry@responsetraining.com.au

Sarah-Jane Huntley: (02) 4965 3119
 support@responsetraining.com.au