

## CHC30202 Certificate III in Home and Community Care

Workers in this occupational group work in the community under regular supervision within clearly defined organisational guidelines and service plans. These workers carry out activities related to the maintenance of an individual's personal care and/or other activities of living. These workers report directly to a supervisor and are not responsible for other workers.

Workers at this level are required to have an understanding of Indigenous culture and history and to work with local communities in the provision of services.

### Occupational Titles may include:

- Care Assistant
- Carer
- Community Support Worker
- Driver\*
- Food Service Assistant\*
- Home Maintenance Officer\*
- In-home Respite Giver
- Personal Care Assistant
- Personal Care Worker
- Support Worker
- Care Service Employees
- Community Care Worker
- Disability Support Worker
- Food Distribution Officers\*
- Home Care Worker
- Home Maintenance Worker\*
- Nursing Assistant
- Personal Care Giver
- Planned Activity Assistant
- Transport Co-ordinator\*

\* Relevant to Victoria

### Packaging Rules

15 units must be selected for this qualification including:

- 10 compulsory units
- 5 elective units

### Compulsory

<u>CHCAC15A</u>	<u>Provide care support which is responsive to the specific nature of dementia</u>
<u>CHCAC3C</u>	<u>Orientation to aged care work</u>
<u>CHCCOM2B</u>	<u>Communicate appropriately with clients and colleagues</u>
<u>CHCCS405A</u>	<u>Work effectively with culturally diverse clients and co-workers</u>
<u>CHCHC301A</u>	<u>Work effectively in a home and community care environment</u>
<u>CHCHC302A</u>	<u>Provide personal care</u>
<u>CHCINF8A</u>	<u>Comply with information requirements of the aged care and community care sectors</u>
<u>CHCOHS302A</u>	<u>Participate in safety procedures for direct care work</u>

CHCCS401A      Facilitate co-operative behaviour

And one of the following units:

CHCDIS1B      Orientation to disability work **OR**

CHCDIS10B      Provide care and support

### **Electives**

Elective units may be selected from the units listed below, from other Community Services Training Package units available at this or higher levels, or from other relevant National Training Package units available at Certificate III and enterprise specific units.

Note 1: Where national enterprise units are included as options, these must be nationally endorsed (see introduction regarding new units and customisation).

CHCAC17A      Support the older person to maintain their independence

CHCAC6C      Support the older person to meet their emotional and psychosocial needs

CHCCHILD1C      Identify and respond to children and young people at risk of harm

CHCCS304A      Assist with self medication

CHCCS402A      Respond holistically to client issues

CHCDIS1B      Orientation to disability work

CHCCS9A      Provide support services to clients

HLTFA1A      Apply basic First Aid

HLTFA2A      Apply advanced First Aid

HLTIN1A      Comply with infection control policies and procedures

CHCAC1C      Provide support to an older person

CHCAC2C      Provide personal care

CHCAOD4B      Support people with alcohol and/or other drugs issues

CHCCS401A      Facilitate co-operative behaviour

CHCDIS2B      Maintain an environment designed to empower people with disabilities

CHCDIS3C      Provide services to people with disabilities

CHCGROUP2C      Support group activities

HLTCSD3A      Prepare and maintain beds

HLTCSD7A      Care for home environment of clients

HLTCSD8A      Transport clients/patients

HLTFS5A      Perform kitchenware washing

HLTFS7A      Follow basic food safety practices

HLTFS8A      Transport food

HLTGM1A      Perform routine servicing of plant, equipment and machinery

HLTGM2A      Use hand and power tools

HLTHIR4A      Work effectively in a cross cultural context with Aboriginal and Torres Strait Islander people and organisations

HLTMS2A      Provide personal laundry service to clients, patients and others

<u>HLTMS5A</u>	<u>Perform general housekeeping duties to maintain clean environment</u>
<u>HLTGM3A</u>	<u>Perform minor general maintenance</u>